



# ***Level 0 for the Jewish Education Project***

## ***How to Enter Program Service Codes for NYESLAT students***

New York State Education Dept. - Level 0, version 7.01

Elect. Import    Manual Input    L1-Data Prep    Reports    Log Off

Current # of users logged on: 6    [Change My Password](#)

District: NY280000 : Sample District    School Year: School Year Ending 2012-06-30

Student ID:	Last Name:	First Name:	M.I.:	Gr.:	School:
View_987654321	Williams	Ted		03	Sample Location

Student Search: Student ID:  OR  LastName Search:

use \* to help with last name search

Demo    Enroll    Prog.    Assess    Snapshot    Event    Grades    Staff/Stu/Crse

Current Student: **Ted Williams** Record Status: **Valid** Last Update: 1/4/12 02:43 PM By: Ray Franke

\*denotes a required field

\*Student ID: 887864321    \*LastName: Williams    \*FirstName: Ted    MI:    \*Gender: M :: Male    \*Birth Date: 2008-03-29    \*Location Code: 0011 :: Sample Location

Home Phone:    Address:    Address 2:    City:    State:    Zip Code:

Inoc. Date:    Guardian:    Guardian 2:    \*Status: A :: Active    \*Last Status Date: 2012-06-30

Home Room:    \*Grade Level: 03 :: 3rd    Gr. 9 Entry Date:    Post-Grad Activity:    Diploma-Type:

LEP Duration: 6    Back Map BED 8 Code:    Migrant Status:    Home Language:    Place of Birth:

Country of Origin:    Date of Entry to US:    # Years in US Schools:    Homeless:    Homeless Primary Nighttime Residence:

Immigrant Ind.:    Neglected/Delinquent:    \*Hispanic Indicator: Yes :: Yes    \*Race 1 Code: W :: White    Race 2 Code:

Race 3 Code:    Race 4 Code:    Race 5 Code:    \*Dist. Code of Residence: NY6 806 12

Validation Messages:

      

## Demographics

Each student's record begins with entering information in the Demographic screen.

Each field marked with an asterisk (\*) must be completed.

For NYSESLAT students, the LEP Duration field must be completed.

LEP Duration is used to report the number of years the student has been receiving LEP services.

Validate and Save each record.

Current # of users logged on: **13**

[Change My Password](#)

District:

School Year:

NY280000 : Sample District

School Year Ending 2012-06-30

Student Search:	Student ID:	Last Name:	First Name:	M.I. Gr:	School:
StudentID: 887864321	View 987654321	Williams	Ted	03	Sample Location
OR	<input type="button" value="Search"/>				
LastName Search:	<input type="text"/>				

use \* to help with last name search

Current Student: **Ted Williams**

Record Status: **Valid**

Last Update: **1/4/12 01:52 PM**

By: **Ray Frankle**

\*denotes a required field

*StudentID:	*Location Code:	*Grade Level:
887864321	0011 :: Sample Location	03
*Entry Date:	*Entry Code:	Entry Comment:
2011-07-01	0011 :: Enrollment in building or grade	<input type="text"/>
Exit Date:	Exit Code:	Exit Comment:
<input type="text"/>	<input type="text"/>	<input type="text"/>

**Entry/Exit Enrollment Records:**

	Status:	Student ID:	Location:	Entry Date:	Entry Code:	Exit Date:	Exit Code:
<a href="#">View</a>	Valid	987654321	0011 :: Sample Location	2011-07-01	0011		

**Validation Messages:**

**Enrollment**

Each field marked with an asterisk (\*) must be completed.

Each student must have both a Demographic and Enrollment record.

Validate and Save each record.

User Account: Bill Ritchie (britchie)

Current # of users logged on: 13 [View All Users](#)

[Change My Password/Email](#)

District: NY280000 : Sample District School Year: School Year Ending 2018-06-30

Student Search: Search Results:  
 Student ID:   
 OR   
 Last Name Search:

use \* to help with last name search

Current Student: **Ted William** Record Status: Last Update: By:

\*denotes a required field

\*Student ID: 987654321 \*Location Code: 0011 :: Sample Location Service Provider BEDS Code (State Location ID):  
 \*Beginning Date: 2017-07-01 \*Record Program Category: ELL Eligibility \*Program Code: 0231 :: ELL Eligible  
 Ending Date: Exit Reason Code 1: PGM Participation Info Code: Program Duration:  
 Orig. Prog. Date: Prog. Intensity (CTE/ELL Programs): FULL Program Comment:  
 Elig. Code 1: Elig. Code 2: Elig. Code 3: Elig. Code 4: Elig. Code 5: Elig. Code 6:

**Validation Messages:**

**Program Service**

For a student taking NYSESLAT, multiple Program Service codes will need to be reported in Level 0.

Navigate to the student's Prog. screen by selecting **Prog.** from the horizontal sub-navigation bar.

Click *Curr. Student/ Add New*.

Each field marked with an asterisk (\*) must be completed.

**Location Code:** Select the 4-digit location code from the drop down.

**Record Program Category:** Select *LEP Eligibility* from the drop\_down.

**Program Code:** Select *0231::ELL Eligible* from the drop\_down.

Validate and Save Data. The record will show in the Program Fact Records window as shown on the next screen.

**Program Intensity:** Select *Full, Partial or None* from the drop down based on the level of service the student is receiving. The Units of Study tables are guidelines for mandated services for ELLs as per Commissioner's Regulations Park 154-2 in both English as a New Language and Bilingual Education programs: <http://www.nysed.gov/bilingual-ed/schools/units-study-tables-english-new-language-enl-and-bilingual-education-programs>

Current # of users logged on: **6**

[Change My Password](#)

**District:** NY280000 : Sample District    **School Year:** School Year Ending 2012-06-30

Student Search:	Student ID: 987654321	Last Name: Williams	First Name: Ted	M.I.	Gr: 03	School: Sample Location
	<a href="#">View 987654321 Williams Ted 03 Sample Location</a>					
	OR <input type="button" value="Search"/>					
Last Name Search:	<input type="text"/>					

use \* to help with last name search

Current Student: **Ted Williams** Record Status: **Valid** Last Update: **1/6/12 03:58 PM** By: **Mary Malinowski**

\*denotes a required field

*Student ID:	*Location Code:	Service Provider BEDS Code (State Location ID):
<input type="text" value="987654321"/>	<input type="text" value="0000 :: Sample District Wide"/>	<input type="text"/>
*Beginning Date:	*Record Program Category:	*Program Code:
<input type="text" value="2011-07-01"/>	<input type="text" value="LEP Eligibility"/>	<input type="text" value="0231 :: LEP Eligible"/>
Ending Date:	Exit Reason Code 1:	Participation Info Code:
<input type="text"/>	<input type="text"/>	<input type="text"/>
Orig. Prog. Date:	Prog. Intensity (CTE Programs):	Program Comment:
<input type="text"/>	<input type="text"/>	<input type="text"/>

**Program Fact Records:**

	Status:	Student ID:	Location:	Begin Date:	End Date:	Prog. Code and Description:	Category
<a href="#">View</a>	Valid	987654321	0000 :: Sample District Wide	2011-07-01		0231 :: LEP Eligible	LEP Eligibility

**Validation Messages:**

**Success! The record validated with no import errors. However no verification checks were performed on this record.**

Current # of users logged on: 8

[Change My Password](#)

District:

NY280000 : Sample District

School Year:

School Year Ending 2012-06-30

Student Search:  Search Results:

Student ID:

OR

Last Name Search:

use \* to help with last name search

Current Student: **Ted Williams** Record Status: Last Update: **1/6/12 03:58 PM** By: **Mary Malinowski**

\*denotes a required field

\*Student ID:  \*Location Code:  Service Provider BEDS Code (State Location ID):

\*Beginning Date:  \*Record Program Category:  \*Program Code:

Ending Date:  Exit Reason Code 1:  Participation Info Code:

Orig. Prog. Date:  Prog. Intensity (CTE Programs):  Program Comment:

**Program Fact Records:**

	Status:	Student ID:	Location:	Begin Date:	End Date:	Prog. Code and Description:	Category
<a href="#">View</a>	Valid	987654321	0000 :: Sample District Wide	2011-07-01		0231 :: LEP Eligible	LEP Eligibility

**Validation Messages:**

**Program Service**

Next you must enter a Program Service code indicating the type of LEP program the student is enrolled in.

Click *Curr. Student/ Add New*.

Each field marked with an asterisk (\*) must be completed.

**Location Code:** Select the 4-digit location code from the drop down.

**Service Provider BEDS Code:** : There are two choices in the drop\_down. *Select the one that ends with numbers. Do not select the one that ends with zeroes!*

**Record Program Category:** Select *LEP Programs* from the drop\_down.

**Program Code:** *Select the appropriate Program Code* from the drop\_down. Table A (included with this documentation) lists the valid codes.

Click *Validate & Save Student Data*. The record is added to the Program Facts Records Window as shown on the next page.

Current # of users logged on: 8

[Change My Password](#)

District:

School Year:

NY280000 : Sample District

School Year Ending 2012-06-30

Student Search:  Search Results:

Student ID:

OR

Last Name Search:

use \* to help with last name search

Current Student: **Ted Williams** Record Status: **Valid** Last Update: **1/9/12 11:54 AM** By: **Mary Malinowski**

\*denotes a required field

\*Student ID:  \*Location Code:  Service Provider BEDS Code (State Location ID):

\*Beginning Date:  \*Record Program Category:  \*Program Code:

Ending Date:  Exit Reason Code 1:  Participation Info Code:

Orig. Prog. Date:  Prog. Intensity (CTE Programs):  Program Comment:

**Program Fact Records:**

	Status:	Student ID:	Location:	Begin Date:	End Date:	Prog. Code and Description:	Category
<a href="#">View</a>	Valid	987654321	0000 :: Sample District Wide	2011-07-01		0231 :: LEP Eligible	LEP Eligibility
<a href="#">View</a>	Valid	987654321	0011 :: Sample Location	2011-07-01		5709 :: English as a Second Language	LEP Programs

**Validation Messages:**

Success! The record validated with no import errors. However no verification checks were performed on this record.

New York State Education Dept. - Level 0, version 7.01

Elect. Import Manual Input L1-Data Prep. Reports L0 Express Admin Log Off

Current # of users logged on: **15** [Change My Password](#)

District: NY280000 : Sample District School Year: School Year Ending 2012-06-30

Student Search: Search Results:  
 Student ID:   
 OR   
 Last Name Search:   
 use \* to help with last name search

Demo Enroll **Prog.** Assess Snapshot Event Grades Staff/Stu/Crse

Current Student: **Ted Williams** Record Status: Last Update: By:

\*denotes a required field

\*Student ID: 987654321 \*Location Code: 0011 :: Sample Location Service Provider BEDS Code (State Location ID): 280000000011 :: Sample Location

\*Beginning Date: 2011-07-01 \*Record Program Category: NCLB \*Program Code: 5720 :: Title III: Services to Non-Immigrant LEP Students

Ending Date: Exit Reason Code 1: Participation Info Code:

Orig. Prog. Date: Prog. Intensity (CTE Programs): Program Comment:

**Program Fact Records:**

	Status:	Student ID:	Location:	Begin Date:	End Date:	Prog. Code and Description:	Category
<a href="#">View</a>	Valid	987654321	0000 :: Sample District Wide	2011-07-01		0231 :: LEP Eligible	LEP Eligibility
<a href="#">View</a>	Valid	987654321	0011 :: Sample Location	2011-07-01		5709 :: English as a Second Language	LEP Programs

**Validation Messages:**

**Program Service**

Any student being serviced using Title III funds will have to have at least one of the appropriate NCLB codes depending on what Title III funds the school receives.

*Click Curr. Student /Add New.*

Each field marked with an asterisk (\*) must be completed.

**Location Code:** Select the 4-digit location code from the drop down.

**Service Provider BEDS Code:** There are two choices in the drop\_down. *Select the one that ends with numbers. Do not select the one that ends with zeroes!*

**Record Program Category:** Select *NCLB* from the drop\_down.

**Program Code:** Select the *appropriate code* from the drop\_down. Table B, included with this documentation, lists the valid codes. Click Validate and Save.

The record will appear in the Program Fact Records Window as shown on the next screen.



Current # of users logged on: **15**

[Change My Password](#)

**District:**

**School Year:**

NY280000 : Sample District

School Year Ending 2012-06-30

Student Search:	Search Results:
Student ID: <input type="text"/>	
OR <input type="button" value="Search"/>	
Last Name Search: <input type="text"/>	

use \* to help with last name search

Current Student: **Ted Williams** Record Status: **Valid** Last Update: **1/9/12 01:25 PM** By: **Mary Malinowski**

\*denotes a required field

*Student ID:	*Location Code:	Service Provider BEDS Code (State Location ID):
<input type="text" value="987654321"/>	<input type="text" value="0011 :: Sample Location"/>	<input type="text" value="280000000011 :: Sample Location"/>
*Beginning Date:	*Record Program Category:	*Program Code:
<input type="text" value="2011-07-01"/>	<input type="text" value="NCLB"/>	<input type="text" value="5720 :: Title III: Services to Non-Immigrant LEP Students"/>
Ending Date:	Exit Reason Code 1:	Participation Info Code:
<input type="text"/>	<input type="text"/>	<input type="text"/>
Orig. Prog. Date:	Prog. Intensity (CTE Programs):	Program Comment:
<input type="text"/>	<input type="text"/>	<input type="text"/>

**Program Fact Records:**

	Status:	Student ID:	Location:	Begin Date:	End Date:	Prog. Code and Description:	Category
<a href="#">View</a>	Valid	987654321	0000 :: Sample District Wide	2011-07-01		0231 :: LEP Eligible	LEP Eligibility
<a href="#">View</a>	Valid	987654321	0011 :: Sample Location	2011-07-01		5709 :: English as a Second Language	LEP Programs
<a href="#">View</a>	Valid	987654321	0011 :: Sample Location	2011-07-01		5720 :: Title III: Services to Non-Immigrant LEP Students	NCLB

**Validation Messages:**

Success! The record validated with no import errors. However no verification checks were performed on this record.

Delete Record

Validate & Save Student Data

Curr. Student / Add New

Clear All / Add New

**This Code (0231) is required for all students taking the NYSESLAT exam**

<b>Type: Limited English Proficient Eligibility</b>	
0231	LEP Eligible

**TABLE A**

<b>Type: Limited English Proficient Programs</b>	
5709	English as a Second Language
5676	Bilingual Program
5687	Two-way Bilingual Education Program
5698	LEP - Other Programs
8239	LEP Eligible but not in a LEP Program

**TABLE B**

<b>Type: No Child Left Behind Funded Program Services</b>	
5720	Title III: Services to Non-Immigrant LEP Students
5731	Title III: Language Instruction Immigrant LEP Students
5742	Title III - Part B, subpart 4: Emergency Immigration Education Program